

**FOR GRANT APPLICATIONS \$2,000 OR MORE**

Office Use Only

Date of Board Meeting: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

New Grant

Section 1: General Information:

Continuation

Grant Start/End Dates: 07/01/2011 – 06/30/2012 Application Deadline: 06/03/2011 Grant Amt: \$127,544

Funder's Grant Title: English Literacy/Civics Education Your Grant Title: English Literacy/Civics Education

Grant Writer: Laurel Chase School/Dept. SCTI/Adult Education Phone 924-1365 Ext 62124

Grant Contact Person\* Trent Terry, Asst. Dir. School/Dept SCTI Phone 924-1365 Ext 62360

\*This is the school/district-based person who is in charge of the grant.

Schools/Programs to be served by this grant	# of staff impacted	# of students impacted	# of parents impacted
SCTI/ Adult ESOL Program	22	1200	n/a

Does this grant require matching funds? Yes  No  If yes, what amount? \_\_\_\_\_ How will these funds be raised? \_\_\_\_\_

Received  
Sarasota County  
School Board  
MAY 31 2011  
RAE/CI  
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Grant Description

Please fill in all blanks.

Do not refer to attachments in your summaries.

Do not attach separate sheets.

Briefly summarize the overall purpose/objective of the grant and indicate how this grant will contribute to the needs and goals of your School Improvement Plan and/or District Plan. *(Not grant activities)*

The purpose of this grant is to improve adult ESOL instructional services throughout the county and infuse civics education into the adult ESOL course curriculum. The target population is adults, aged 16 and over, whose native language is not English. It will contribute to the SCTI school improvement plan by promoting the development of students' reading and other language skills.

Briefly list grant program activities *(what is going to be done with the grant funds):*

This project will support classroom instruction for adult ESOL students at the SCTI main campus and SCTI South and professional development for teachers.

Please provide a brief explanation of pertinent budget items that will be funded through this grant. *(Please indicate if funds will be used for new/old staff position, contracted services, travel, materials/supplies, equipment/furniture, facilities, and other applicable items.)*

The budget provides salaries (current positions), staff travel for professional development, instructional materials and supplies, educational software, DVD players for instruction, and printing of public information materials.

How will grant activities be continued after the end of grant period?

This is a supplementary instructional program. Should the grant end or not be funded, the services will not be continued at the end of the grant period.

Todd Bowden, Director

Print Name of Cost Center Head



Signature of Cost Center Head

5/20/11

Date

Send this completed form and 1 copy of your grant to the Grants Office, Research, Assessment, and Evaluation-Landings



Please Type or Print in Ink

GAF: Grant Approval Form

Section Two: Summary for grants over \$2,000.

(These grants require School Board approval and must be placed on the School Board Agenda by Grants Office staff.)

Fiscal Management will be done by:

- District Finance Office
- School Internal Account
- Other (name): \_\_\_\_\_

Project number, if known: \_\_\_\_\_

- Entitlement/Flowthrough
- Competitive/Discretionary
- Continuation
- Other: \_\_\_\_\_

Fund Source:

- Federal: Indirect cost \$ \_\_\_\_\_  
CFDA # \_\_\_\_\_
- State
- Local Foundation
- Other: \_\_\_\_\_

Name of Primary Fund Source	Funder's Contact Name	Funder's Address	Phone Number	\$ Amount
Adult Education and Family Literacy Act	Ken Plummer	Office of Grant Management Florida Department of Education 325 W. Gaines Street, Room 325 Tallahassee, FL 32399-0400	850-245-9047	\$127,544



**NOTE: If MAJOR TECHNOLOGY is part of this grant:**  
(does not include cameras, DVD players, etc.)

Your school technology support personnel must review the physical capabilities of the area involved and agree that no additional wiring or electrical work, beyond what is provided through the grant, will be needed to complete the project. Please have your technology support staff member sign off on your project here.

\_\_\_\_\_  
Technology Support Staff



**NOTE: If your project involves CONSTRUCTION or requires RETROFITTING space:**

Please call Jody Dumas to discuss your project and receive approval to go forward with your proposal. He can be reached at 361-6311 ext. 68824. If approved, you will need to create a memo for his approval and signature, to be included with your GAF.

Thank you. Please call ext 927-9000 ext. 32172 with questions.

**GRANTS OFFICE USE ONLY**

Section Three: Signatures

Grants Office personnel will obtain applicable signatures in this section

\*DISTRICT DIRECTOR OF TECHNOLOGY INFORMATION SERVICES

\_\_\_\_\_  
*[Signature]*

RESEARCH, ASSESSMENT & EVALUATION (RAE)

\*DIRECTOR OF FACILITIES SERVICES

\_\_\_\_\_  
*Von file*

\_\_\_\_\_  
*Von file*

DIRECTOR OF BUDGET

\*EXECUTIVE DIRECTOR OF ELEMENTARY, MIDDLE, OR SECONDARY

ASSOCIATE SUPERINTENDENT

\_\_\_\_\_  
*Lou M. White*

SUPERINTENDENT

\*Signatures needed only if applicable.

Send this completed form and 1 copy of your grant to the Grants Office, Research, Assessment, and Evaluation-Landings